

KING'S SUTTON PARISH COUNCIL

King's Sutton Millennium Memorial Hall, Astrop Road, King's Sutton
Banbury, Oxon OX17 3PG

Tel: 01295 816905

Email: clerk@kingssuttonpc.org.uk

The **ANNUAL PARISH COUNCIL MEETING** of the
KING'S SUTTON PARISH COUNCIL

will be held on

**THURSDAY 5th MAY 2022 in the ASTROP ROOM,
KING'S SUTTON MILLENNIUM MEMORIAL HALL
at 7.30 P.M.**

Members of the Public and the Press are invited to attend

AGENDA

**Outgoing Chairman's Announcement:
The Openness of Local Government Bodies Regulations 2014:**

1. To elect the Chairman of the Council.
2. To receive the Chairman's Declaration of Acceptance of Office
3. To elect the Vice-Chairman of the Council.
4. To Receive Apologies and Approve the Reasons for Absence.
5. To invite Declarations of Interest:
 - 5.1 Disclosable Pecuniary Interests
 - 5.2 Other/Personal/Non-Statutory Interests
 - 5.3 To receive Requests for Dispensations.
6. Public Participation: An opportunity for members of the public to address the Council on items listed on the Agenda.
7. To confirm the accuracy of the Minutes of the Meeting held 7th April 2022
8. To Note Reports from:
 - 8.1 the Clerk
 - 8.2 the Chairman:
 - 8.3 the Vice Chairman
 - 8.4 the Unitary Councillors for Middleton Cheney Ward
9. To appoint the Responsible Financial Officer.
10. To Adopt the Terms of Reference and Receive nominations to Committees:
 - 10.1 Planning Committee. (Membership 6, Quorum 3)

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Adjournment for first Meeting of the Planning Committee to elect the Chairman

10.2 Finance Governance & Policy Committee. (Membership 6 incl. Chairman, Vice Chairman, Planning Committee Chairman Ex Officio, Quorum 3)

11. To Adopt Remits and Appoint Councillors For:
 - 11.1 Amenities
 - 11.2 Cemetery
 - 11.3 Communications
 - 11.4 Lighting.
 - 11.5 The Recreation Ground
 - 11.6 Traffic Calming and Highways

12. To Appoint Council Representatives for:
 - 12.1 Churchyard Liaison Working Party
 - 12.2 Provision of Electrical Car Charging Points Working Party
 - 12.3 Communications Working Party

13. To Adopt Remits and Appoint Wardens:
 - 13.1 Tree Warden.
 - 13.2 Parish Paths Wardens.
 - 13.3 War Memorial Warden.
 - 13.4 Litter Picking

14. Appointment of Parish Council Representatives:
 - 14.1 King's Sutton Playing Fields Association
 - 14.2 King's Sutton Millennium Memorial Hall Committee of Management
 - 14.3 Poor's Allotment Trust
 - 14.4 Police Liaison

15. Warden Reports: to consider issues raised by:
 - 15.1 Footpaths Warden: including update regarding AS10 proposed diversion
 - 15.2 Tree Warden: including update regarding Queen's Green Canopy project
 - 15.3 War Memorial Warden:

16. Finance Schedule:
 - 16.1 To Approve the Payments
 - 16.2 To Note Receipts

17. To approve the Accounts for the YE 31st March 2022:

18. Annual Governance and Accountability Return 2021/22 Part 3:
 - 18.1 To consider the Internal Audit Service Report dated 3rd May 2022
 - 18.2 To Note the completion of the Internal Audit Report 2021/22 (p3 AGAR)
 - 18.3 To Approve Section 1 - Annual Governance Statement 2021/22 (p4 AGAR)
 - 18.4 To Approve Section 2 - Accounting Statements 2021/22 (p5 AGAR):
 - 18.4.1 To Note the Bank Reconciliation to 31st March 2022
 - 18.4.2 To Note the Explanation of Variances
 - 18.4.3 To Note the Level of Reserves to 31st March 2022

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18.5 Period for the Exercise of Public Rights: To Note:

18.5.1 The commencement date

18.5.2 The website publication date for the unaudited and signed Statements.

19. Insurance Renewal effective from 1st June 2022:

19.1 To ensure the policy schedule meets the requirements of the Council including the level of fidelity

19.2 To approve the renewal premium in the sum of £ £2,174.15 (third of three year long term agreement) (noting budgeted payment of £2163)

20. Queen's Jubilee Community Events: to receive requests for financial support

21. To receive information regarding residents' proposal for Donkey Field

22. Consultation on West Northamptonshire Council's Housing Strategy: to consider a response

23. Proposed Tree Works: to consider quotation for various works from AGU Treecraft Ltd

24. Gigaclear Installation:

24.1 To note the extent of the proposed installation area and receive update regarding timescales

24.2 To consider the request for permission to install fibre broadband on land owned by the Parish Council

25. Annual Parish Meeting 2022: review

26. Training: courses and workshops

26.1 To receive requests for places on courses,

26.2 To receive feedback from Councillors on attended courses

27. Planning:

27.1 Chairman's Report

27.2 To re-consider Application WNS/2022/0071/MAO

Proposal: Outline planning permission for residential development of up to 32 no. dwellings with all matters reserved except access. Including affordable housing, together with creation of new areas of open space, a new access off Hampton Drive, landscaping and all enabling and ancillary works.

The quantum of development has increased from 31 to 32 units. This is a result of the housing mix changing towards the provision of more, smaller homes (in response to Strategic Housing's comments).

Amendment:

New information/documentation received:

- Covering Email from Mr Steve Kerry dated 14th April 2022, 16:01, setting out a response to the Lead Local Flood Authority Comments and summarising contents of new/revised documents.

- Addendum to the Planning Statement directly addressing comments/objections from Strategic Housing.

- Response from Glanville to Local Highway Authority objections

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•Response from Aspect Landscape Planning to comments made by Max Askew, Landscape Architect and consultant acting on behalf of the Council The quantum of development has increased from 31 to 32 units. This is a result of the housing mix changing towards the provision of more, smaller homes (in response to Strategic Housing's comments).

Location: Land North of Blenheim Rise, Kings Sutton, Northamptonshire

<https://snc.planning-register.co.uk/Planning/Display/WNS/2022/0071/MAO>

28. Project Updates: To receive Reports and put questions regarding:
 - 28.1 The Cemetery Extension
 - 28.2 Implementation of Car Charging Points
 - 28.3 Communications Working Group
 - 28.4 Biodiversity Projects
 - 28.5 Asset Mapping
29. To comment on issues related to Street Areas
30. To consider proposed additional Traffic Calming Measures
31. Councillor and Warden Reports: To receive Reports and put Questions to:
 - 31.1 Councillors For...:
 - 31.1.1 Amenities: to include update regarding two new benches
 - 31.1.2 Cemetery
 - 31.1.3 Communications: to include update on photography competition
 - 31.1.4 Lighting: to include review of quotes received
 - 31.1.5 The Rec: to include update on works
 - 31.1.6 Traffic Calming and Highways: to include update regarding Astrop Road
 - 31.1.7 Litter Picking
 - 31.2 Representatives:
 - 31.2.1 King's Sutton Playing Fields Association:
 - 31.2.2 King's Sutton Millennium Memorial Hall
 - 31.2.3 Poor's Allotment Trust
 - 31.2.4 Police Liaison
32. To Receive items for the next Meeting of the Finance Governance & Policy Committee (17th May 2022):
33. To Receive items for the next Meeting (Thursday 9th June 2022)



Signed:

Clerk

Date: 29th April 2022